

## Modification Review Form

From: \_\_\_\_\_ (homeowner)

\_\_\_\_\_ (street address)

Email Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Contractor (if applicable): \_\_\_\_\_ Contractor Phone: \_\_\_\_\_

Application is hereby made to make the following exterior modification(s), alterations(s) or additions(s) described below and on attachments hereto. **TO HELP EXPEDITE YOUR REQUEST PLEASE SUBMIT all pertinent details such as contractor plans, designs, dimensions, materials, colors, sketches/plot plans of the lot, and any additional information you think will be helpful. FOR TREE REMOVAL & PRUNNING, please ensure the trees are marked w/ ribbon or tape to be easily identified while onsite.** Modification Committee procedures, criteria and standards are outlined in the Cedar Creek homeowner information manual.

\_\_\_\_\_  
Signature of Homeowner

\_\_\_\_\_  
Date

Return form to the homes association office via email, fax, regular mail or hand delivery:  
Email to Casey Hull, [chull@cedarcreek-kc.com](mailto:chull@cedarcreek-kc.com), fax to 913-780-2453 or mail/deliver to Cedar Creek Swim & Racquet Clubhouse, 25775 W 103<sup>rd</sup> Street, Olathe, KS 66061.

**NOTE: After your request is approved, if work does not begin in 60 days the approval expires and is void. Modification projects must be completed within 120 days after approval; failure to comply with this time requirement without prior approval may result in sanctions.**

Date Received: \_\_\_\_\_ (office use only)