

FAIRWAY HILLS

Adopted 5/22/17

Revised 7/03/24

Architectural/Exterior Improvement Approval:

1. *Prior to work beginning, obtain approval.*
2. To obtain approval, complete & submit an Architectural Request Form (enclosed).
3. Forms are also available on eNeighbors (go to Documents/Architectural Request Form/Click on “arf, fairway hills”).
4. *Complete form including details regarding materials, color (manufacturer, color name), plans, etc. A copy of the bid proposal may be included as this should contain the details of the project.*
5. *Make sure your neighbors are informed of your plans.*
6. Once completed, send the form to Sentry Management via email astreeter@sentrymgt.com; or mail to: Fairway Hills Homes Association; 5000 W. 95th Street, Suite 200 Prairie Village, KS. 66207.
7. The request will be sent to the ACC (currently the Board of Directors) for review.
8. *Consideration of approval will occur at via email. If there are concerns regarding the request and/or there is not a consensus among the ACC/Board regarding approval or disapproval, the request will be discussed at the next scheduled board meeting.*
9. A copy of the approved (or disapproved) request will be sent to the owner.
10. *Please be advised that the approval process can take up to 30 days. The earlier you submit a request, the quicker you can get feedback regarding a decision.*
11. *If a project is implemented without obtaining approval, a fine will be incurred.*