



FirstService Residential Resident's Fee Schedule 2025

Misc. Fees

Replacement or additional white electronic key card	\$ 25
Clubhouse Rental Fee	\$ 100
NSF Fee (returned check/debit transaction)	\$ 25

Late Dues & Collections Fees

First Service Residential has a Collection Department and charges the following collections fees to delinquent homeowners accounts:

FSR Fee

Reminder Letters 30 from due date	N/C
Reminder Letters 60 from due date	N/C
Demand Letters 61 + days	\$ 50
Advising to Schedule Association Sheriff's Sale*	\$175
Advising to File Collections Lawsuit	\$150
Confession of Judgment	\$ 95
Negotiate Settlements	\$100
Monthly Monitoring/Updating Fee	\$ 25
Payment Plan	\$ 50

Association Fee

Monthly Dues Late Charge (over 30 days)	\$ 25
Lien Processing Fee	\$ 375

*Sheriff's Sale Collection Fee: Sheriff's foreclosure sale collection fee, as noted above, are paid to the Agent regardless whether the unit owner remits payment or redeems from the pending sheriff's sale or lien foreclosure action.

Change of Ownership Fees

A Set Up/Transfer Fee of \$250* is charged and paid directly to the Management Company to the Buyer. This fee is attributable to preparation of the information sent to each new owner upon closing and the preparation of a welcome packet to each resident. (*Paid at Closing, collected by Title Company)

First Service Residential charges sellers or buyers the following fees upon request:

	Seller	Buyer
Disclosure Package for Potential Buyer		\$ 200*
Disclosure Package Update for Buyer		\$ 110*
Mortgage Questionnaire – Existing Owners for Refinance	\$175	
Mortgage Questionnaire - Lender Form for Buyer		\$ 225*
Dues Current Letters to Title Companies for Refinance	\$135	