

**ARCHITECTURAL REQUEST FORM
EMBASSY PARK HOMES ASSOCIATION**

To be submitted to the Embassy Park Homes Association, c/o FirstService Residential, 11125 NW Ambassador Dr, Suite 200, Kansas City, Missouri 64153, fax 816-454-0661, or email Lauren.Pulse@fsresidential.com

In accordance with the Declaration of Restrictive Covenants for the Embassy Park subdivision, I hereby request approval by the Architectural Control Committee for the Embassy Park Homes Association for the following alteration or construction on my Embassy Park property:

Address of Property: _____

Type of Construction, Project Description including exterior painting and Project Dimensions (a plat map of project with the dimensions):

Shortest Distance Between Addition or New Construction Project and Nearest Lot Line (Note: No part of home or dwelling may be located closer than 25 feet to an existing street right-of-way line on the recorded plat or closer than five feet to any interior lot line – fences may be located within six inches of lot line or tie into an existing fence).

The Following Material will be used in connection with this construction project (please describe the specific materials to be used).

I am attaching a copy of my construction plans and specifications and a plan showing the location of the addition or construction project on my lot. I realize it is my responsibility to apply for and obtain a building permit from the Kansas City ((<http://kcmo.gov/planning/building-rehab-code/>) and that this application does not constitute a request for a building permit. I understand that the Declaration of Restrictive Covenants for the Embassy Park subdivision requires that no building may be painted, erected, placed or altered on any lot until construction plans and specifications and a plan showing the location of the structure have been approved by the Architectural Control Committee of the Embassy Park Homes Association. I have reviewed both the **Restrictive Covenants and the **Architectural Guidelines** of Embassy Park and understand the requirements of design and material for my project. I request approval of this project at this time by the Architectural Control Committee.**

Homeowner (PLEASE PRINT) DATE: _____ Page 1 of 2

Homeowner Signature

Please include the following:

- ☐ Paint Swatches if requesting change/s in paint color
- ☐ Plot Plan showing location of project
- ☐ If fence or deck, photo or drawing of side view

Telephone No. (Home) _____

Telephone No. (Work) _____

Current Address: _____

E-Mail Address: _____

(May use reverse sides if required to detail requested project)

APPROVAL OF ARCHITECTURAL CONTROL COMMITTEE

In accordance with the Declaration of Restrictive Covenants for the Embassy Park subdivision, the Architectural Control Committee (ACC) hereby (approves/disapproves) the above project. **The ACC has not and does not express any opinion regarding the strength, engineering design or safety of said construction project. Any required building permits must be obtained from the City of Kansas City, and it is the homeowner's responsibility to assure that the project complies with all building codes, zoning ordinances and other laws and regulations. The ACC reserves the right to revisit projects upon construction and/or completion to ensure request follows plans as submitted.** Architectural Control Committee:

Approved as submitted by homeowner.

Approved as noted below or attached*

Rejected as noted below or attached.

By: _____

Dated: _____

*Failure to meet these conditions revokes approval for this project.

Embassy Park ACC (Architectural Control Committee)

Construction Standards

General construction information as stated in the Embassy Park Homes Association Restrictions

- ✓ No building, structure, appurtenance or improvement of any type shall be erected, placed or altered on any lot until construction plans and specifications, including a plan showing the location on a lot, have been approved by the ACC.
- ✓ No fences shall be erected, placed or altered without the prior approval of the ACC.
- ✓ The preferred material for fences is metal however; fences may be constructed of wood.
- ✓ No fence height shall exceed 4ft in height unless approved by the ACC.
- ✓ Fences shall be constructed within the property lines unless otherwise approved in advance by the ACC.
- ✓ Decks must be constructed of cedar, composite wood or similar wood that is acceptable for outdoor construction. Treated ground supports are acceptable.
- ✓ Above ground, swimming pools are prohibited.
- ✓ No storage buildings are allowed.
- ✓ Basketball goals may only be erected with prior written approval of the ACC.
- ✓ Playground structures shall be constructed predominantly of wood or wood products.

Additional standards and/or guidelines established by the Embassy Park, ACC.

- ✓ Fences are to be connected to the rear of the home. Residents may request a variance to have fences connected no further forward than the middle of the home.
- ✓ Wood fence, deck, trellis, and pergola colors are to remain natural cedar or light brown in color. Any variance from this standard must be submitted to and approved by the ACC.
- ✓ Trampolines and playsets must be anchored to the ground and located in the rear of the residence.
- ✓ Basketball goals are to be placed a minimum of twelve (12) feet from city curbs.
- ✓ Basketball goals are to be placed on the third car side of the driveway.
- ✓ Wooden playsets cannot exceed 350 total square feet (length x width) unless approved by the ACC.
- ✓ Vegetable gardens shall be located in the back yard. Unless otherwise approved vegetable gardens are limited to 100 total square feet (length x width).
- ✓ Exterior home colors are subject to the approval of the ACC. Samples must be provided to the ACC

prior to any exterior color change to homes. Acceptable exterior house colors are *neutral or earth tone*.
The Embassy Park Covenants can be found at the Embassy Park Web Site – eneighbors.com under documents Declarations.

Initial Page _____ Date: _____

Page 2 Of 2